

HEALTH & SAFETY COORDINATOR

Right Choice Energy Services Inc. (RCESI) is currently accepting applications for a Full-Time Temporary **Health & Safety Coordinator**, on a 3-month term with the possibility of an extension. Reporting to the Chief Operations Officer, this position will support in the execution of the company's Safety Program, policies, and procedures. They will provide field and office safety support to management and staff. The primary shift for this position is Monday-Friday from 7:00am-5:00pm but availability in the evenings and weekends may be required, in addition to shift work, as determined by business needs. This position will work in an office setting at our head office in Moose Jaw, as well as our field office in Weyburn, and will be required to travel to various sites across the southern regions of Saskatchewan, Alberta and Manitoba.

Health & Safety Coordinator duties will include, but will not be limited to:

- Promote and support the overall health, safety, and work environment by establishing and assisting in the enforcement of RCESI's Health & Safety Program, including all policies and procedures.
- Implement and manage the company's competency assessment program.
- Monitor and track the safety training requirements for all employees.
- Prepare and deliver monthly safety meetings.
- Accurately track and report leading and lagging safety statistics.
- Support in the employee hiring process.
- Complete site visits and inspections to evaluate compliance with safety program.
- Schedule and track equipment inspections to support Supervisors with the preventative maintenance program.
- Manage the inventory of all PPE and safety equipment including ordering and stocking.
- Assist key stakeholders in the completion of incident investigations as needed.
- Able to attend safety summits/stand downs as required with clients.
- Travel to work sites as company grows and expands its working area.
- Review and update or populate new SWP's as required along with policies.
- Ability to make safety decisions in the best interest of the company and enforce them.
- Other duties as assigned.

The ideal candidate will possess the following skills and experience:

- High School Diploma
- Enrolled in, or has completed the CRSP designation
- 5+ years in a safety role in the oil and gas industry
- Proficient in the use of the full Microsoft Suite



- Ability to multitask and adapt to changing priorities
- Excellent verbal and digital communication skills.
- Ability to problem solve and provide sound reasoning to support solution
- Must be team orientated and company first focused.
- Current and valid First Aid/CPR & H2S certificates
- Must be willing to complete a pre-employment drug and alcohol screening
- Capable of demonstrating worksite mobility including but not limited to: standing, walking, lifting, climbing
- A valid driver's license with a clean driving abstract

To learn more about RCESI, please visit rcesi.com. To apply, please submit your application on our website or to admin@rcesi.com no later than **September 26, 2025**. We thank all candidates for their interest, however, only those selected to proceed in the recruitment process will be contacted.

